



Moorside Pre-School
Moorside Primary School
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Registered Charity No: 1082417

Thank you for your interest in the pre-school management committee. Please find further information below:

- Moorside Pre-School is a registered charity. We are a not for profit organisation meaning all of the money we receive from fees, funding and fundraising is reinvested into pre-school once running costs are covered.
- We are part of the Early Years Alliance and follow their model constitution. This legally requires us to have a management committee which is made up of no less than 60% current parents or grandparents.
- The committee meets for approximately 1 hour every term to discuss policies, finance and any other issues arising at the setting (with occasional extraordinary meetings if anything urgent arises).
- Along with parent member it is make up of Roger Shone (Chair and head of Moorside Primary School), Paul Carson (Pre-School business manager), Christina Worswick (School business manager) and Alice Baillie-Bennett (Pre-School manager)
- To join the committee you must register with Ofsted and complete a DBS check which will provide instructions for completing. Volunteers who are not UK nationals may need to complete additional checks from their previous countries of residence.
- As we are an unincorporated charity you will be a trustee and your details will be submitted to the charity commission. Trustees can be held liable for financial losses or to third parties, however in practice providing you act with honesty and reasonably you would be relieved of liability. We also put measures in place to avoid situations in which such issues would arise- we have savings to cover losses and redundancies, insurance to cover injury or damage and record and report our actions and finances, seeking professional advice on accounting and employment terms. For further information see [here](#)
- As a committee run charity it is part of ethos to welcome input and support from the families of the children attending, so even if you feel that you could not offer you time to join the committee you are welcome to support us in other ways or raise issues you fell it would be useful for the committee to discuss.

If you would like any further information or to start the process of joining, please speak to Alice.